

SOUTH EL MONTE HIGH SCHOOL

1001 N. Durfee Avenue
South El Monte, CA 91733
Main Office (626) 258-5600 Fax (626) 442-4794
semhs.emuhsd.org



STUDENT AGENDA 2020-2021

Name: _____ ID #: _____

Students at South El Monte High School must have their agendas with them at all times. This agenda contains the school policies & bell schedules. It is designed for you to write down your homework assignments each day. This agenda also contains your hall pass. If you lose your agenda, you are subject to a \$5 replacement fee. Treat this like gold!

CAMPUS ADMINISTRATION & GUIDANCE

Principal
Dr. Jorge Morales

Assistant Principal

Mrs. Olga Lopez

Assistant Principal

Mr. Joe Vu

Assistant Principal

Cesar Castellanos

Child Welfare & Attendance

Coordinator Angelica Garcia-Delgado

Counselors

Juan Gutierrez

Luz Valadez

Lorena Burgess

Barbara Cameron

Violetta Heilemann

Vision Statement

South El Monte High School is a community
where everyone thinks independently,
works, collaboratively, and lives responsibly.

Alma Mater

All hail to thee our Alma Mater,
Eagles strong and true.
We are soaring towards our goal of excellence
Onward, upward, gold and blue.
On our wings of hope and glory,
Loyal and faithful we shall be.
Sing our love for South El Monte,
Alma Mater, hail to thee.

BELL SCHEDULES

* can possibly change due to COVID-19 pandemic

Monday Collaboration Schedule

Collaboration	7:45 - 8:34 AM
Period 1	8:39 - 9:23 AM
Period 2	9:28 - 10:12 AM
Period 3	10:17 - 11:01 AM
Period 4	11:06 - 11:50 AM
Lunch:	11:50 - 12:27 PM
Period 5	12:32 - 1:16 PM
Period 6	1:21 - 2:05 PM
Period 7	2:10 - 2:50 PM

There is no nutrition break on Mondays.

Special Monday Schedule

Collaboration	7:45 - 8:35 AM
Period 2	8:40 - 10:09 AM
Period 4	10:14 - 11:43 AM
Lunch:	11:43 - 12:18 PM
Period 6	12:23 - 1:48 PM
Period 7	1:53 - 2:44 PM

Tuesday/Thursday Block Schedule

Period 1	7:45 - 9:27 AM
Nutrition Break:	9:27 - 9:39 PM
Period 3	9:44 - 11:26 AM
Lunch:	11:26 - 12:03 PM
Period 5	12:08 - 1:50 PM
Period 7	1:55 - 2:46 PM

Wednesday/Friday Block Schedule

Period 1	7:45 - 9:27 AM
Nutrition Break:	9:27 - 9:39 PM
Period 3	9:42 - 11:26 AM
Lunch:	11:26 - 12:03 PM
Period 5	12:08 - 1:50 PM
Period 7	1:55 - 2:46 PM

Final Exams for 1, 2, 7

Period 1	7:55 - 9:56 AM
Period 2	10:01 - 12:02 PM
Lunch:	12:02 - 12:39 PM
Period 7	12:44 - 2:45 PM

Final Exams for Periods 3-6

Period 3/4	7:55 - 9:55 AM
Period 5/6	10:00 - 12:00 PM

Due to ongoing concerns regarding the COVID-19 pandemic, the district, under the guidance of the California Department of Education, Center for Disease Control and Prevention, Los Angeles County Office of Education and the Los Angeles County Department of Public Health, may implement a Distance Learning Schedule which will be published on District websites.

GRADUATION REQUIREMENTS & UC/CSU ADMISSIONS

The high school graduation requirements represent a combination of courses prescribed by the State of California and by the Board of Trustees of the El Monte Union High School District. Students are required to pass 220 credits for graduation. Credits are earned at the rate of five (5) per semester for each course completed with a passing grade. Class standing will be designated by the number of credits earned and completion of enrolled core requirements.

NOTE: Students must have 220 credits, pass the California High School Exit Exam, and complete all core course requirements to be eligible to participate in graduation activities. Beginning with the class of 2011, all students must pass the California state physical education standards. Failure to do so will result in mandatory enrollment in P.E. classes until the student successfully meets these standards.

Reduced Coursework

No students will be allowed to register for fewer than 30 credits during their senior year unless the student is enrolled in an approved, two-semester course at a local community or 4-year college and has submitted appropriate paperwork signed by the principal *or* has an IEP in which a reduced school day is recommended.

Valedictorian Selection

The selection process for valedictorian(s) is as follows:

Criterion 1: All students who have a GPA of 4.2 or higher and have earned a Blue Trustee Seal Diploma will be recognized as Valedictorian(s) of the graduating class.

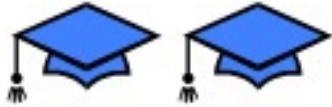






Criterion 2: If there are no students at the first criterion level, then those students that have earned a GPA of 4.1 and have achieved a Blue Trustee Seal Diploma will be recognized as Valedictorian(s) of the graduating class.

Criterion 3: If there are no students at the Criterion 1 or 2 level, then the student(s) with the highest grade point average who has earned a Blue Trustee Seal Diploma will be recognized as the Valedictorian(s) of the graduating class.

The salutatorian(s) will be the student(s) with the next highest GPA below the valedictorian(s) who has earned a Blue Trustee Seal Diploma.

Note: The Valedictorian and Salutatorian will be determined at the end of the senior fall semester. The student's cumulative GPA, including fall semester grades, will determine overall class rank.

UC/CSU A-G REQUIREMENTS

Area	Subject	Years of Study
A	HISTORY/SOCIAL SCIENCE 2 Years Required 1 Year of World History or AP European History 1 Year of US History or AP US History	
B	ENGLISH 4 Years Required Enrollment in AP English Language & Composition and AP English Literature & Composition encouraged for competitive campuses	
C	MATHEMATICS 3 Years Required, 4 Years Recommended Enrollment in AP Calculus AB, AP Calculus BC, and/or AP Statistics encouraged for competitive campuses	
D	LABORATORY SCIENCE 2 Years Required, 2-4 Years Recommended Enrollment in AP Biology, AP Chemistry, and/or AP Environmental Science encouraged for competitive campuses	
E	FOREIGN LANGUAGE 2 Years Required, 3-4 Years Recommended Enrollment in AP Spanish Language and/or AP Spanish Literature encouraged for competitive campuses	
F	VISUAL & PERFORMING ARTS 1 Year Required; AP Courses Recommended	
G	COLLEGE PREP ELECTIVE 1 Year Required; AP Courses Recommended	

UNIVERSITY OF CALIFORNIA COMPETITIVE	ENGLISH: "b" 4 YEARS <i>Including at least one AP course: AP Language, AP Literature</i>	MATH: "c" 4 YEARS <i>Including at least one AP course: AP Calculus, AP Statistics, AP Comp Sci</i>	SCIENCE: "d" 3 YEARS <i>Including at least one AP course: AP Biology, AP Chemistry, AP Env Sci</i>	WORLD HISTORY: "a" 1 YEAR <i>Preferably AP World History</i>	US HISTORY: "a" 1 YEAR <i>Preferably AP US History</i>	FOREIGN LANG: "e" 3 YEARS <i>Including one year of AP Spanish Lang</i>	VISUAL & PERF ARTS "f" 1 YEAR <i>Preferably including AP Art History</i>	COLLEGE PREP ELECTIVES "g" 1 YEAR <i>Preferably an additional AP course in the a-f areas</i>	<div>Universities reconunend enrolling in the most rigorous schedule available.</div> <div>←</div>		
	UNIVERSITY OF CALIFORNIA ELIGIBILITY	ENGLISH: "b" 4 YEARS	MATH: "c" 3 YEARS	SCIENCE: "d" 2 YEARS <i>Biology & Chemistry or Physics</i>	WORLD HISTORY: "a" 1 YEAR	US HISTORY: "a" 1 YEAR	FOREIGN LANG: "e" 2 YEARS	VISUAL & PERF ARTS "f" 1 YEAR			
CALIFORNIA STATE UNIV ELIGIBILITY	ENGLISH: "b" 4 YEARS	MATH: "c" 3 YEARS <i>*4 recommended</i>	SCIENCE: "d" 2 YEARS <i>Biology & Physical Sci or Chemistry</i>	WORLD HISTORY: "a" 1 YEAR	US HISTORY: "a" 1 YEAR	FOREIGN LANG: "e" 2 YEARS	VISUAL & PERF ARTS "f" 1 YEAR	COLLEGE PREP ELECTIVES "g" 1 YEAR	<div>Your GPA, class rank, number of AP and accelerated courses, SAT/ACT scores, and AP exam scores are all important factors in your applications.</div>		
GRADUATION REQUIREMENTS	ENGLISH: "b" 4 YEARS	MATH: "c" 2 YEARS	SCIENCE: "d" 2 YEARS <i>Biology & Physical Sci or Chemistry</i>	WORLD HISTORY: "a" 1 YEAR	US HISTORY: "a" 1 YEAR	GOV & ECON: "e" 1 YEAR	PE: "f" 2 YEARS	FINE ARTS or FOREIGN LANG: "g" 1 YEAR			

ATTENDANCE

Compulsory School Attendance

Attendance is extremely important to a child's academic success. The Compulsory Attendance Law (E.C. 48200) requires that all children aged 6-18 attend school regularly and punctually. Absences due to personal illness, court appearance, or medical appointments can be verified if official documentation is provided. Absences due to personal reasons, oversleeping, car repair, shopping, working, lack of clothing or lunch money, babysitting, extended vacation days, or trips do not meet the legal criteria and will be designated as unverified. Absences that are not verified either through official documentation or parental notification will be marked as truant. Unauthorized or Excessive absences, even those verified by parents, may lead to disciplinary actions which include but are not limited to learning lab assignments, Saturday School Assignments, referral to the Student Attendance Review Board (SARB), or alternative placement.

Attendance Procedures

- Students are required to have a Signature Card on file, which contains valid signatures of parents/guardians and current telephone numbers. Only individuals on the signature cards will be allowed to pick up students from school. An identification card must be presented at the time of pick up to match the names on the Signature Card. Parents are responsible for updating cards whenever a change of address or phone number occurs.
- Parents are requested to call and notify the Attendance Office on each day the student is absent.
- Parents may send a note on the day of the student's return to campus explaining the absence. The note must include: 1) The date(s) of the absence; 2) The specific reason for the absence; and 3) A valid parent or guardian signature.
- Students **must** pick up a re-admit on the day they return to campus. They must go to the re-admittance window in the Attendance Office by 7:45 a.m. to avoid being late to class. A learning lab assignment may be given to students who pick up their re-admit during classroom time.
- If a student returns to school without a phone call or note, the absence will be considered truant and a Saturday School assignment will be given. Parents will then have a two-day period to verify the absence. After this two-day period, no changes will be made and the student will be required to serve the assignment.

Attendance Excused – EC 48205

A Student's absence shall be excused for any of the following reasons:

Personal illness (Education Code 48205)

2. Quarantine under the direction a county or city health officer (EC 48205)
3. Medical, dental, optometric, or chiropractic appointment
4. Attendance at funeral services for a member of the immediate family, one day in California or three days out of state
5. Jury duty in the manner provided by law
6. The illness or medical appointment of a child to whom the student is the custodial parent
7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable reasons including, but not limited to: (EC 48205)
 - a. Appearance in Court
 - b. Attendance at a funeral service
 - c. Observation of a holiday or ceremony of his/her religion
 - d. Attendance at religious retreats for no more than four hours per semester
 - e. Attendance of an educational conference offered by a nonprofit organization on the legislative process
8. Service as a member of a precinct board of an election pursuant to Elections Code 12302
9. To spend time with an immediate family member who is an active duty member of the uniformed services, as defined in EC 49701, and has been called to duty for deployment to a combat support position or is on leave from or has immediately returned from such deployment
10. To attend his/her naturalization ceremony to become a United States Citizen EC 48205
11. Participation in religious exercises or to receive moral and religious instruction in accordance with district policy, subject to the following conditions:
 - a. The student's parent/guardian shall provide written consent for the absence
 - b. The student shall attend at least the minimum school day.
 - c. The student shall be excused from school for this purpose on no more than four days per school month

Alternative Education

EMUHSD offers a variety of voluntary instructional services which include an Opportunity Program (9th-10th), A Continuation Program (11th-12th), Independent Studies, Home Teaching and an Online and Personalized Learning Program (OPL). Please speak to your counselor for further details regarding each service.

Arrests of Truants/School Attendance Review Boards: EC 48263 and 48264:

The attendance supervisor, administrator, or designee, a peace officer, or probation officer may arrest or assume temporary custody during school hours, of any minor who is found away from his/her home and who is absent from school without valid excuse within the county, city, or school district. A student who is a habitual truant may be referred to a School Attendance and Review Board (SARB)

Excessive Absence Policy

Students with excessive absences of 14 or more days per school year will be directed to make up any additional lost instructional time through Saturday School. Students that have exceeded the 14+ excessive absence policy can be placed on a behavior agreement, referred to SARB (Student Attendance Review Board), referred to an Alternative Educational Program and/or checked out from school without any prior notification to parents.

Chronic Absenteeism - EC 60901

A student is considered a chronic absentee when he/she is absent on 10% or more of the school days in one school year, from the date of enrollment to the current date. Chronic Absenteeism includes all absences -excused and unexcused - and is an important measure because excessive absences negatively impact academic achievement and student engagement

Off-Campus Procedures

Under the closed campus policy, students may not leave campus before the end of their school day without authorization from the Attendance Office, Health Office, or an Administrator.

Hall Passes

Any student out of class during instructional time must have this student agenda signed by the teacher from whose class the student is excused. Students without a signed agenda will be sent back to class. Students may not be issued a Hall Pass within the first 20 minutes of the period after the lunch period ends.

Loitering

Students are expected to leave the buildings promptly upon completion of the school day unless they have after school tutoring, athletic practice/competition, or an extracurricular meeting/rehearsal/performance.

All school gates will be supervised and secured. No visitors are allowed to enter campus while classes are in session unless cleared by site administration.

Lunch Permits

Students are not permitted to leave campus during lunch without a permit. To obtain a lunch permit, a student must be a credit current junior or senior, have a 2.0 grade point average or better, and not have more than 10 absences. A parent/guardian must meet with a counselor on designated days for a lunch permit application. The permit is to be carried at all times. Anyone found off campus at lunch without a lunch permit may be suspended until a parent conference can be arranged.

Tardiness to class after lunch will result in the loss of the lunch permit.

Foster Youth

Students in foster care must have access to the same academic resources, services, and extracurricular and enrichment activities that are available to all students. All educational and school placement decisions, made by the Educational Rights Holder in collaboration with additional parties, must be based on the child's best interests and must consider educational stability and the least restrictive educational setting necessary to achieve academic progress.

The rights of Foster youth include immediate enrollment in their local comprehensive public school even if they do not have required documents, enrollment in the same or equivalent classes as those at their previous school, the ability to receive full or partial credits, and equal participation in school based extracurricular activities. Foster youth who transfer high schools after their second year may qualify for the AB216 Graduation exemption which allows students the opportunity to graduate in four years by completing minimum state graduation requirements. Eligibility for this exemption will be determined within 30 days of enrollment.

Civility on School Grounds – CC 1708.9; EC 32210:

Any person who willfully disturbs any public school or any public school meeting is guilty of a misdemeanor, and shall be punished by a fine of not more than five hundred dollars (\$500).

HEALTH OFFICE

Emergency Card

A current Emergency Card must be filed with the Health Office before a student is allowed to register. The Emergency Card is used to contact the parent/guardian or their designated person when an illness or injury occurs at school. First Aid is given and the parent/guardian is contacted so that they may take their child to their family physician. If the school is unable to contact anyone on the Emergency Card and emergency treatment for injury is necessary, the paramedics will be called. The School District does not assume the financial responsibility for care given by the paramedics or the hospital. It is the parent's responsibility to update the cards as needed.

Illness

If a student becomes ill during the school day, he/she **must** report to the Health Office for assistance and for a complete evaluation of the student's condition by the school nurse. The nurse will make the decision whether or not your child may leave campus.

If a student goes home for lunch and then becomes ill or has a personal emergency, a parent must call the school that same day. A student must be signed out by a parent/guardian or designee.

Students who leave school due to illness without checking out through the Health Office first will be deemed truant and will receive disciplinary action.

Prescribed Medication

The parent/guardian must notify the school of any continuing long-term medication regimen. Any student who must take prescribed medication at school must submit a written statement of instructions from the physician and a parental request for assistance in administering the physician's instructions. The school must be kept aware of any health problems students may have that would require assistance by the school. Medication consent forms are available in the Health Office. If you have any questions, see the school nurse.

Confidential Medical Release – EC 46010.1; BP/AR 5113:

School authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian (Education Code 46010.1) The school may require the pupil to provide a copy of the medical professional's appointment verification form.

STUDENT CONDUCT

Students at SEMHS take pride in their respectful behavior towards each other and towards the authorities in and out of school. Students are responsible and accountable for their actions. Self-discipline, which implies responsibility for one's actions, is one of the ultimate goals of education and a mark of maturity. Respect for real and personal property, as well as pride in one's work and achievement, shall be expected of all students. The behavior of students at SEMHS should reflect district and school standards of good citizenship.

Students in violation of the following may be suspended, excluded from school activities, or expelled:

- Violent acts - including fighting
- Recording illegal activities (including fights) on electronic devices
- Gambling
- Parking lot violations
- Extortion/robbery
- Unacceptable behavior at extracurricular activities
- Smoking/Use of drugs, alcohol or other intoxicants (including aerosols and prescription drugs)
- Possession or selling drugs or drug paraphernalia
- Possession of firearm, knife, explosive, or other dangerous objects
- Threats against the safety of the school, the students, and/or school personnel
- Refusing to identify oneself to a school employee
- Excessive public displays of affection
- Falsification of documents or identify
- Exploitation/Slander
- Vandalism, destruction of defacing other's property (Student/Parent will be required to pay for damages)
- Unlawful harassment
- Disruption of school activities
- Leaving campus without permission
- Willful disobedience/direct defiance of a school employee
- Disrespect to others/profanity
- Cyber bullying/ inappropriate texting

Electronic Nicotine Delivery Systems (e-cigarettes) – PC 308:

EMUHSD prohibits the use of electronic nicotine delivery systems (ENDS) such as e-cigarettes, hookah pens, cigarillos, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products on all district property and in district vehicles at all times. ENDS are often made to look like cigarettes, cigars and pipes, but can also be made to look like everyday items such as pens, asthma inhalers and beverage containers. These devices are not limited to vaporizing nicotine; they can be used to vaporize other drugs such as marijuana, cocaine, and heroin.

A suspended student may not be on campus nor attend or participate in school activities during the term of the suspension.

South El Monte High School will not tolerate drugs, alcohol, tobacco, or weapons at school at any time.

EAGLE PRIDE ON OUR CAMPUS

During the past years, SEMHS students have done an outstanding job in keeping the campus clean. Graffiti will not be tolerated on our campus. A student who marks any of the buildings, restrooms, desks or other school equipment will be required to pay for the damage immediately and appropriate disciplinary action will be taken. The student must pay the amount to the Student Store before his/her record is cleared.

We take pride in our entire campus. There are trashcans provided throughout the entire campus and therefore students are expected to throw all trash in these cans. Remember our goal is to keep the CAMPUS CLEAN.

Academic Dishonesty (Cheating) Policy

South El Monte students are expected to maintain high standards throughout the school day. Cheating will not be tolerated. Students found doing any of the listed behaviors will be referred to their counselor for disciplinary actions. Academic integrity issues may be reported to colleges and universities upon request.

- Plagiarism
- Talking during an exam
- Copying another student's test, assignment, or allowing others to copy
- Crib sheets, cheat sheets or passing notes during a test
- Copying disks, printing another person's work or having someone do another student's assignment
- Stealing exams, selling exams, switching exams or altering grades
- Use or possession of school documents
- Use of electronic device

Requirement of Parent/Guardian School Attendance – EC 48900.1:

Teachers may require the parent or guardian of a student who has been suspended by a teacher to attend a portion of that school day in his or her student's classroom. The attendance of the parent or guardian will be limited to the class from which the student was suspended. A written notice will be sent to the parent or guardian regarding implementation of this requirement. Employers are not allowed to apply sanctions against the parent or guardian for this requirement if the parent or guardian has given reasonable notice to his/her employer.

Search and Seizure – BP/AR 5144.12:

In order to support a healthy and safe environment for all, searches of students may be conducted as a result of a specific incident. Contraband will be confiscated and provided to law enforcement. Progressive discipline may apply.

Random canine contraband searches may also be conducted on campus. Parents/guardians will be notified if a canine alerts to a student's property. Progressive discipline may apply and law enforcement will be notified as needed.

Search of School Lockers – BP/AR 5144.12:

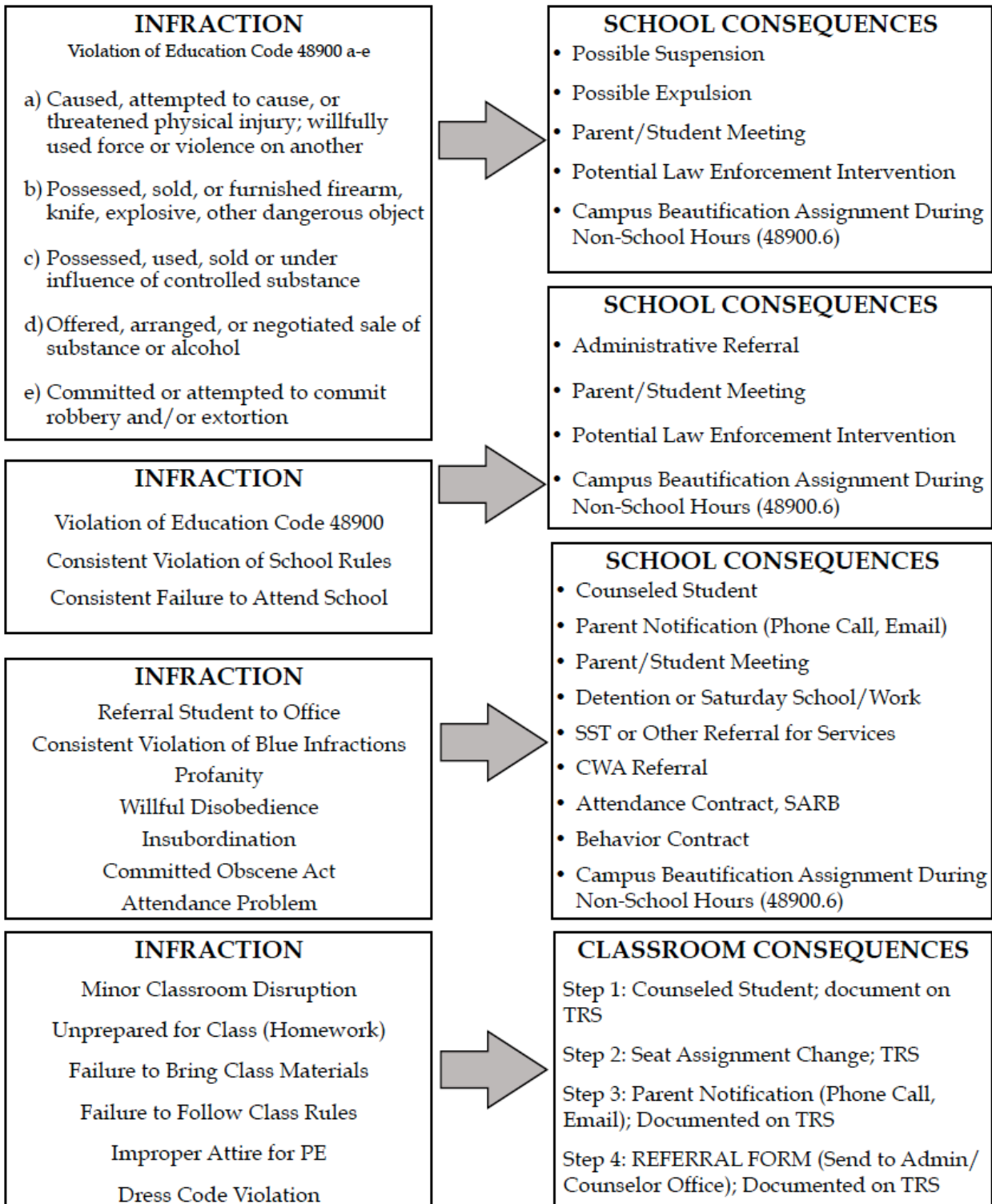
School lockers remain the property of EMUHSD, even when assigned to students. The lockers are subject to search whenever the school finds a need to do so. The use of the school locker for other than school-related purposes is prohibited. Improper use of school lockers may result in progressive discipline including loss of locker privileges and notification of law enforcement, when appropriate.

Sunscreen and Sun-protective Clothing – EC 35183.5:

Pupils may use sunscreen during the school day without a physician's note or prescription. Students may also use sun-protective clothing, including but not limited to hats that pupils may wear for outdoor use during the school day.

Progressive Discipline Chart

SOUTH EL MONTE HIGH SCHOOL



Final determination of disciplinary consequences for each individual student at the discretion of the Principal.

HARASSMENT POLICY

The El Monte Union High School District is committed to providing a work and educational environment free of harassment, including sexual harassment and harassment because of race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, age or any other basis protected by federal, state or local law, ordinance or regulation. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical contact of a sexual nature made by someone from or in the work or educational setting. All such harassment is unlawful. In addition, the District believes that all such harassment is offensive. The policy applies to all persons in the District and prohibits unlawful harassment by any District student or any employee of the District. (Education Code 48900 and 48900.2). *If you are sexually harassed*, notify a school official who will guide you through the "Uniform Complaint Procedure." The District's Title IX Coordinator for students is Dr. Sergio Flores, Assistant Superintendent for Educational Services, who may be reached at (626) 258-4421.

Sexual Harassment & Public Display of Affection (PDA)

Students and staff have a right to an environment free of sexual harassment, including being in the presence of public displays of affection. Students may hold hands or offer a brief hug, but they may not engage in any other demonstration of affection while on campus or at a campus event. Students are expected to show good taste and conduct themselves in a way that respects themselves, their friend, and the campus.

A warning will be given to students on the first offense. A consequence will be applied after the first offense including a meeting with parents.

Students Bullying/Cyber bullying Policy Board Policy 5131.2

The El Monte Union High School District is committed to creating a safe, caring, and respectful environment for all students. Any form of bullying that occurs on school grounds is strictly prohibited and will not be tolerated. For the purpose of this policy, "school" includes school buildings, school grounds, school-sponsored social events, trips, sporting events and buses.

Bullying among students is defined as intentional repeated hurtful acts, words, or other behavior such as name-calling, threatening and or/social isolation committed by one or more students against another.

Cyberbullying includes the transmission of communications, posting of harassing messages, direct threats, or other harmful texts, sounds, or

images on the Internet, social networking sites, or other digital technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

Reported incidents of bullying must be submitted using the **Student Safety Report Form** found in Schoolloop, District Website and /or brought to the attention of school personnel. Reported incidents will be investigated promptly and thoroughly by a school administrator or designee.

Any student found to be retaliating against a student reporting bullying will be subject to disciplinary actions.

Sexting

Any student found sexting may be reported to local law enforcement.

SAFETY

Disaster Drills

SEMHS will conduct disaster drills throughout the school year. Students will be directed to Stage 1 and Stage 2 areas during the disaster drills. Every classroom will have a map to show where students are to report to during a drill. Lockdown drills will also be conducted throughout the year. It is important that students follow their teacher's directions when exercising a drill.

Fire Alarms

Upon the activation of the bells, teachers will direct students out of the building in an orderly fashion by the prescribed exit route posted in each classroom. All persons must exit and remain away from the buildings until the all-clear bell rings. At that time, students and teachers should proceed directly to their respective classrooms.

Care of Personal Property

The El Monte Union High School District and South El Monte High School is not responsible for lost or stolen items. It is the student's responsibility at all times and in all situations to protect his or her wallet and other valuables from theft. If a student must carry a large sum of money, he/she should deposit it in the office while in school. All equipment should be marked with the student's name in ink. Books should be covered and marked with student's name on the inside of the cover. School personnel, time, and resources will not be spent looking for lost or stolen items. Students and parents may file a police report for stolen items.

Electronic Devices EC 51512

The use by any person, including a pupil, of any electronic listening or recording device in any classroom without the prior consent of the teacher and the principal is prohibited as it disrupts and impairs the teaching process and discipline in the schools. Any person, other than the pupil, willfully in violation shall be guilty of a misdemeanor. Any pupil in violation shall be subject to appropriate disciplinary action.

Board policy prohibits the use of any and all electronic devices. Devices may not be seen, heard, or used during instructional time by a student unless those devices are being used specifically for instruction under the direction of the teacher.

Temporary confiscation will result if the rule is violated. First time confiscated items can be picked up by parents/guardians after school in the guidance office. Second and subsequent confiscated items can be only be retrieved from an administrator after a parent conference. Refusal to surrender item may result in suspension.

Student Parking Lot & Motor Vehicles

- The student parking lot is located on the end of the campus on Durfee Avenue.
- All cars must be registered at school. A registration form (which must include current insurance information, Driver's License No., and Vehicle Registration info) and a parking decal for the car must be on file in the Activities Office. A plastic "mirror hanger" parking permit is available in the Activities Office for \$5.00.
- Students leaving the campus at lunch time in an automobile must have a Lunch Permit and a special parking permit.
- Each student must display a valid South El Monte High School parking permit and use only the designated student areas. Violators will be subject to disciplinary action and in extreme cases, towing.
- The parking lots are off-limits during the school day. No one may remain in the lots during lunch time or class time. Cars are not to be used as lockers.
- No student may park in the Faculty or Visitor parking lots at any time.
- Student parking is a PRIVILEGE that may be suspended or revoked when students abuse parking privileges (reckless driving, peeling out, loud music, etc.).

Bicycles / Skateboards / Skates

A "fenced in" area for bicycles is provided adjacent to the Gymnasium. This area will be locked at the beginning of school and opened at 1:40 p.m. and at 2:40 p.m. Be sure all bicycles are securely locked with a heavy-duty chain within this area. ***The school is not responsible for lost bikes.*** For the safety of yourself and others, do not ride your bicycle or skateboard on the sidewalk or in the halls. Walk your bike on campus. Make sure you have licensed your bike with the police and know the serial number. Lost bikes are often recovered if they have been registered. **The use of skateboards or skates is not allowed on any part of the school grounds at any time. Bikes & skateboards may be confiscated if being used on campus at any time.**

Lost & Found

All items found should be turned in to the Student Store.

Disclaimer: Neither the EMUHSD nor South El Monte High School is responsible for lost, stolen, or damaged personal property. Victims of theft or vandalism should report such crimes to the sheriff's department.

DRESS CODE

Board Policy 5232

The Board of Trustees believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects pupils to give proper attention to personal cleanliness and to wear clothes that are suitable for the schools activities in which they participate. Pupil clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

Dress for school as you would dress for work, church, or

1. Clothing, jewelry, and personal items (backpacks, gym bags, water bottles, etc.) shall be free of writing, pictures, or other insignia which are crude, vulgar, profane, or sexually suggestive; which bear drug, alcohol or tobacco company advertising, promotions, and likenesses; or which advocate racial, ethnic, or religious prejudice; or gang affiliation.
2. Clothes shall be sufficient to conceal undergarments at all times. See-through or fishnet fabric tops without tank tops worn underneath as well as off the shoulder shirts, low-cut tops, tube tops, and bare midriffs tops are prohibited. Beach wear as well as shorts and skirts which do not cover the posterior when bent forward are not appropriate for high school.
3. Sandals must have an ankle strap; flip flops are not allowed. Slippers are similarly unsafe and not allowed to substitute for adequate shoes.

Identification Cards

Each student is provided with an identification card with his or her picture used for identification purposes at school and at events away from school.

Students must carry their cards at all times. Cards must be presented upon request to any school representative. Failure to comply will result in disciplinary action. Students who do not have their ID Card with them will need to purchase a replacement for \$5.00 at the student store or \$3.00 if you have an ASB card.

***Final determination of appropriate student dress will be made by a school administrator. Consequences will be applied as per SEMHS policy. Just as clothing styles change, these dress code policies are also subject to change.**

STUDENT ACTIVITIES & ELIGIBILITY GUIDELINES

Associated Student Body (ASB)

To participate in athletics or in any extracurricular activity (band, cheer, drill, etc.), a student must be in school all day on the day of the activity or on Friday of a weekend activity. The student must be passing four subjects (no two of which are PE) with an overall grade point average of C (2.0) or above and have no 4's in citizenship. Each student participant must have a current physical and health insurance.

Athletic Eligibility & CIF

The rules and regulations for participation on the athletic teams are prescribed by the California Interscholastic Federation (C.I.F.) and are the same for boys' and girls' athletics. In order to be eligible and to compete in interscholastic athletics, students must:

- be passing current classes with GPA of 2.0.
- have received passing grades in four subjects as of the last day of the previous quarter.
- have satisfactorily passed and have written proof of a current physical examination.
- have a satisfactory record in citizenship – no 4's.
- have adequate insurance as prescribed by state law.
- be less than 19 years of age as of June 14.

Renaissance Program

Students are issued a Renaissance card for academic achievement in the previous semester. Renaissance cards give students a variety of incentives. Information is available in the Activities Office. Renaissance cards include:

Gold Card - GPA of 3.8 or above

Silver Card - GPA of 3.00 to 3.79

Bronze Card - GPA of 2.00 to 2.99

All Renaissance Cards require the following:

- No F's or 4's in citizenship.
- No more than one 3 in citizenship.
- No more than 3 full day or 3 single period absences or 5 tardies.

Junior – Senior Prom

The Prom is a formal dance sponsored by the Junior class as a farewell to Seniors held toward the end of the year. Students must be designated as a Junior or Senior to purchase a ticket, and they must be cleared of all after school and Saturday School assignments as well as all fines prior to the event. Those students who do not clear their assignment/fines in time will be notified, their tickets may be taken away, and they may be given

refunds. If Prom is on a Friday, students must be in attendance on the day of the event in order to participate.

Dance Court Eligibility

Prom, Homecoming, Winter Formal, Sadies and Spirit Courts require that students be designated at the correct "actual" grade level and credit current for the court (Frosh-Senior). Students must also be eligible using criteria for co-curricular activities/athletics (2.0 G.P.A, no 4's). The district eligibility report is the official guide. Students with after school or Saturday school assignments will not be allowed to be on the court.

ASB Card

An Associated Student Body card may be purchased in the Activities Office for the price of \$35.00. As a member of the **South El Monte** Associated Student Body (ASB), you can save in excess of \$150.00 during the school year. Membership entitles you to free admission to all regularly scheduled athletic events, reduced rates to dances, ability to apply for dance courts and many other activities. Since student body funds finance the extracurricular organizations, i.e., athletics, clubs, band, choir, cheerleader, etc., members may purchase an ASB Card. The ASB logo will be placed on the I.D. card.

Dances

- Most dances will start at 7:00 p.m. and end at 11:00 p.m.
- If a person leaves the dance, he or she will not be readmitted.
- Dress shall be in good taste and appropriate conduct is expected.
- One guest pass per student.
- Guest passes must be approved by the Assistant Principal of Activities.

Student Store

The Student Store accepts only cash or credit card payments for all items. No checks will be accepted.

Student ID's, yearbooks, PE clothes, supplies, Dance tickets, and snacks are available for purchase by the students at the Student Store. For students convenience, the store is open from 7:30 a.m. to 3:15 p.m. No sales will be made after the warning bell for any period and during class time to any students. The Lost and Found is also located here in the Student Store. If you have lost any item, please check at the Student Store immediately. Fines for books, equipment and fundraisers can be paid at the Student Store.

Media Center/Library

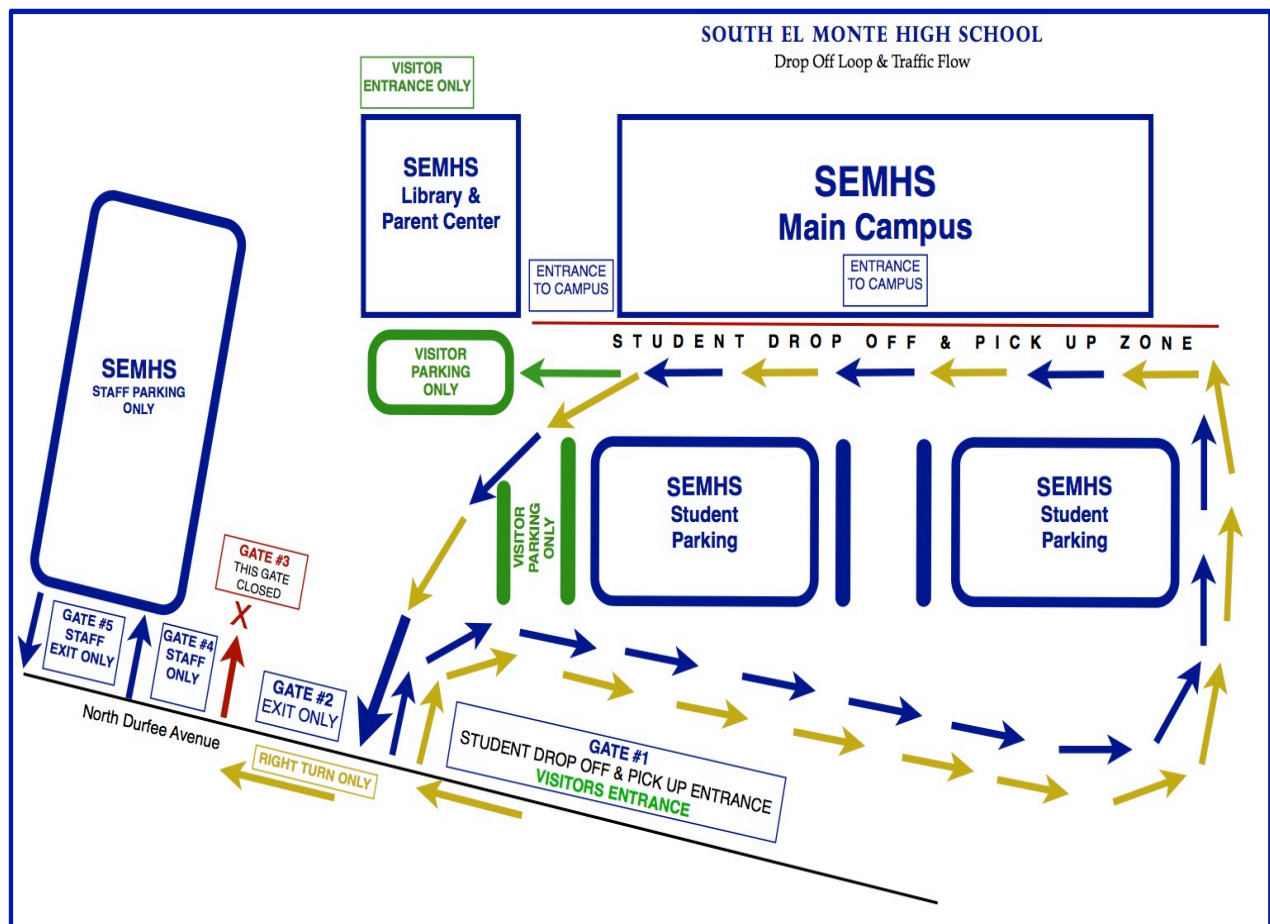
- The Media Center is open from 7:15 a.m. to 3:30 p.m.
- Students must have parent permission to use the Internet.
- Computers may be used during Media Center hours.
- Books may be checked out for two weeks.
- Reserved books are checked out according to need.

- Texts are loaned to students at no cost. However, students are responsible for all books and must pay for lost or damaged books. Report cards, transcripts and diplomas may be held until payment is made.

Visitors

All visitors are required to check-in through the Main Office, to obtain a visitor badge, and to show proof of identification upon request. People who do not have legitimate school-related business on campus are not permitted and will be asked to leave.

SEMHS does not accept personal deliveries (including flowers, balloons, and other items) for students during school hours.



1001 NORTH DURFEE AVENUE, SOUTH EL MONTE, CA 91733 626-258-5600



**EL MONTE UNION HIGH SCHOOL DISTRICT
SOUTH EL MONTE HIGH SCHOOL**

STUDENT-CENTERED COMPACT

As a Student, I agree to:

- Use the student agenda to maintain organization and refer to the agenda for school regulations and procedures.
- Be in class on time and prepared to learn with school materials.
- Be an active learner by asking questions and seeking out other sources to further my understanding.
- Set daily and weekly goals-including setting up time to study for tests and do projects.
- Do my own class work and homework and read every day.
- Take responsibility for my actions.
- Turn in my completed class and homework on time.
- Follow classroom and school rules every day.
- Do my own work and not cheat on tests or assignments.
- Respect myself, my peers, teachers, school and the community.
- Additional goals:

*Student's Signature*_____ *Date:*_____

**EL MONTE UNION HIGH SCHOOL DISTRICT
SOUTH EL MONTE HIGH SCHOOL
STUDENT-CENTERED COMPACT**

As a Parent/Guardian, I agree to:

- Participate in and/or support school events.
- Contact the school when I have questions or concerns.
- Provide my adolescent with an appropriate place to study and time to do his/her homework.
- Make sure my adolescent comes to school on time every day.
- Make sure my adolescent does homework, studies and reads at home every day.
- Promote respect for teachers, education, and the school's effort to educate my adolescent.
- Encourage my adolescent to do his/her best and set high expectations.
- Check my adolescent's agenda every week, being aware of homework, tests, and projects.
- Check my adolescent's grades at grading periods and make changes to improve grades and/or citizenship.
- Limit my adolescent's activities which may interfere with schoolwork and/or achieving higher grades.
- Additional goals:

*Parent's/Guardian's Signature*_____ *Date:*_____

**EL MONTE UNION HIGH SCHOOL DISTRICT
SOUTH EL MONTE HIGH SCHOOL**

STUDENT-CENTERED COMPACT

As a Teacher, I agree to:

- Be a role model through appearance and action
- Come to school prepared to teach every day.
- Make available regular and updated performance and grade records.
- Provide time to further assist students by appointment.
- Provide clear instructions when assigning work and homework.
- Promote understanding, sensitivity and respect for all people.
- Provide a clear evaluation of students' work.
- Provide information on how students' work and grade can be improved.
- Set appropriate class guidelines and high expectations for all students.
- Communicate with parents, when needed, to inform and elicit their support.
- Additional goals:

Teacher's Signature _____ *Date:* _____